

## **SmartStream Coordination Meeting Minutes**

### **March 2, 2004**

Attendance: Sophia Bedard; Pete Bostian; Ron Brown, Ken Dinsmore, Mel Lambert, Cathy McClintock, Jim Racheff, Mark Testerman, Karen Toms

1. SmartStream Update 6.5.03: Pete reported that production data was reloaded to the test system and the 6.5.03 service pack and cumulative solutions were reapplied. Mel noted that, other than testing the printing of accounts payable checks, all issues had been resolved that were discovered during her test of the update. Sophia replied that she would test the check printing process. Pete noted that he is planning on putting the upgrade into production within the next two weeks on a weekday evening and would notify everyone several days prior to doing so. Karen asked what was changed by the update. Mel and Pete responded that the most noticeable change is the ability to perform additional vendor inquiries.
2. Future SmartStream Plan: Pete stated that SmartStream 6.5.03 and the cumulative update are the basis for the next release, Version 7, which should be out this fall. He noted that he will soon be asking Ken to get the SQL server version of SmartStream which we will install and test (under load) to see how SmartStream runs on that platform. We will have 90 days to test it at no charge but will have to pay GEAC a fee if we switch platforms. It will be significantly less expensive to support SmartStream using SQL server and Intel-based computers; particularly since we will soon be required to upgrade our HP hardware if we stay on the current platform - a cost Pete estimated to be around \$250,000. Jim noted that a SQL server platform would cost about \$25,000.
3. PCard: The old credit card system has been shut off and all card holders, except for Purchasing, are using the new system.
4. Status Update: Pete reported that there is no status change on the following items:
  - a. Doc Attach: will wait until after the 6.5.03 update has been completed determine why it does not work from locations other than Computer Services.
  - b. Purchasing Workflow Modifications
  - c. Receiving Notification to FME
5. Mali Database: Jim reported that the web component of the database is being developed.
6. Return of Goods Form: Ron noted that it was decided to leave the form as is and have the users fill out the information on the form rather than get the data from SmartStream.

The next meeting will be held Tuesday, April 6, 2004, at 9 AM in the Building 362 Conference Room.